

ACTION PLAN

1. Of the TPM sub-components discussed in this chapter, which one would you like to work on?
 5.1 System Level Monitoring and Adjustment 5.2 Program/Project Level Monitoring and Adjustment

2. What aspect of the TPM process listed above do you want to change?

3. What “steps” discussed in this chapter do you think could help you address the challenge noted above?

System Level

- Determine monitoring framework
- Regularly assess monitoring results
- Use monitoring information to make adjustments
- Establish an ongoing feedback loop to targets, measures, goals, and future planning and programming decisions
- Document the process

Program/Project Level

- Determine monitoring framework
- Regularly assess monitoring results
- Use monitoring information to make adjustments
- Establish an ongoing feedback loop to targets, measures, goals, and future planning and programming decisions
- Document the process

4. To implement the “step” identified above, what actions are necessary, who will lead the effort and what interrelationships exist?

| Action(s) | Lead Staff | Interrelationships |
|-----------|------------|--------------------|
| | | |
| | | |
| | | |

5. What are some potential barriers to success?

6. Who is someone (internal and/or external) I will collaborate with to implement this action plan?

7. How will I know if I have made progress (milestones/timeframe/measures)?